DiSSCo related output

This template collects the required metadata to reference the official Deliverables and Milestones of DiSSCo-related projects. More information on the mandatory and conditionally mandatory fields can be found in the supporting document 'Metadata for DiSSCo Knowledge base' that is shared among work package leads, and in Teamwork > Files. A short explanatory text is given for all metadata fields, thus allowing easy entry of the required information. If there are any questions, please contact us at info@dissco.eu.

Title
MS9.18 Risk Registry Update

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Update list of risks and mitigation measures identified as probable to happen during the project's lifecycle.

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DISSCO PREPARE WP9 Project Management
Milestone 9.18 - Risk Registry Update

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	Description of risk	WP n.	Proposed risk-mitigation measures
1	Insufficient material for analysis (Low) All WP1 activities primarily concern analysis and synthesis of previous studies. A general risk is that one or more of the compiled corpora of studies proves insufficient for meaningful analysis.	WP1	Acquisition of additional material, through targeted questionnaire surveys and/or in-depth interviews of key persons.
2	Data source availability (Moderate). Lack of good data sources for automated institutional capacity/skill harvesting for Task 3.1.	WP3	Investigate data sources and limitations, and where necessary invest in community efforts to explain the need to publish these data in a reusable form and to incentivise doing so (new contribution from HH).
3	Governance of software adoption processes (High). No effective governance structures for discussing and implementing the adoption of common software platforms affecting the WP3 Deliverables.	WP3	-Develop the necessary agreements among WP3 partners. -Engage early in the development process with discussions of sustainability and governance of planned software.
4	Distributed development team pilot (Moderate). Timelines for the pilot of distributed development teams do not align with WP6 / DiSSCo RI development activities.	WP3	Work closely with WP6 and be flexible with the timing of the pilot delivery.
5	No alignment between WP's (Moderate). WP4 relies on results from other WP's in order to meet its goal. Delays in designing services will affect the design of the Cost Book.	WP4	WP4 Partners to be involved in the initial stages of design services, to ensure alignment.
6	Timelines of internal developments do not align with WP6 / DiSSCo (Low). The core task of WP6 - design and planning of the DiSSCo technical architecture - is directly dependent on the preparatory work in WP5 on the data model, standards etc. Expected is a continuation and extension of the prior work in ICEDIG project.	WP6	-A regular (biweekly) meeting (openDS breakout group) comprising (Digital Specimen) architecture and standards was established to ensure close alignment of both tasks. -ICEDIG outputs are to be considered as baseline material for the work in WP5 and WP6.

7	"No legal entity model fits all"(Low). Some participating institutions or countries cannot join the proposed legal entity.	WP7	Detailed analysis of all the implications of the various models to form a legal entity, and frequent dialogue with all the stakeholders.
8	Unable to engage with industrial stakeholders (High). The community of DiSSCo lacks strong ties with industry, and the specificity of the DiSSCo content may drive to a lack of attractiveness for industrial partners to become engaged in any partnership.	WP8	To entice them to participate, it will be necessary to 1) to identify a clear realm of potential areas where industrial partners may have an interest for further innovating and developing a commercially feasible final product and, 2) to prepare a set of business cases where the partnership museum- industry has proven efficient and successful.
9	Difficulty of harmonising positions throughout the NNs (Low)The DiSSCo partnership includes a high number of countries that strongly differ in terms of political and financial commitment as well as regarding their internal development in the matter. (level of integration of collections in national RI roadmaps, the degree of maturity of the teams involved, etc.).	WP8	Strong, harmonised efforts will be devoted from the very beginning by deploying specific actions to upgrade the less-developed partners and to having the more-developed ones to practice a continuous benchmarking and to provide permanent support to the others (MOBILISE COST Action and SYNTHESYS+ will be essential for those purposes).
10	Lack of taking ownership of DiSSCo at national level (Moderate). For the success of DiSSCo, commitment in member countries is of utmost importance. This refers to the different governmental levels as well as to the institutional one.	WP8	DiSSCo Prepare will provide the resources and the necessary guidance to the national nodes as to ensure channelling the necessary information to the involved governmental parties (to make sure the clear messages go through), maintaining a permanent close contact with national representatives (to meet their expectations and concerns) and ensuring that all parties take ownership of DiSSCo.

11	Unresponsive partner (Low). A partner becomes unresponsive during the project, jeopardising the delivery of outputs.	WP9	-The partner is enquired by the Project Manager. The issue will be brought to EB for action if still unresolved. -The partner is replaced by another Consortium member in the same WP when decided by decision of the Project Council.
12	Delayed project output affects project dependencies (Moderate). A delayed task output might cascade to other tasks because of internal project dependencies.	WP4 WP9	Dependencies in the project are not end-start dependencies, rather end-end dependencies. This means that delayed (for less than 6 months) outputs should not affect the delivery of the work in the dependent tasks.
13	Dependencies to external projects (Moderate). Some tasks in the project build on top of outputs of other external projects. Low quality or failing to deliver in those projects might affect the quality of the DiSSCo Prepare outputs.	WP9	Through the Strategic Alignment of Projects Group (coordinators of all DiSSCo-linked projects), the DiSSCo coordination office will ensure a birds-eye view to all the work performed across projects. This allows for a programmatic view of all projects. Risk mitigation procedure at the programme-level is put in place to mitigate issues and ensure complementarity between similar tasks across projects, including DiSSCo Prepare.
14	New risks identified related to lack of skills and competences on HR/legal content-related and absence of a financial mechanism to mitigate that (High)	WP2, WP3 WP4	-Personnel from Beneficiary partners from those departments & allocated resources. -In-kind contributions model design to amend the situation.
15	The pandemic crisis has affected the performance of a number of beneficiary partners, mostly hiring processes and start of some tasks. The situation is getting better but some work packages needed to ask for extensions to deliver milestones. Uncertainties still there due to the 2nd wave. (Moderate)	All	-Reinforcement of the work done in the streams to enhance collaboration and communication among work packages in DPP. -Better alignment with Synthesys+ work packages.

16	No alignment between WP's. WP4 relies on results from other WP's in order to meet its goal. Delays in designing services will affect the design of the Cost Book (Moderate).	WP4	WP4 Partners to be involved in the initial stages of design services, to ensure alignment.
17	National node representatives are not accountants or used to project financing. Sometimes it is difficult for them to find the requested information from WP4 or to know who has it within their institution/node (Moderate). T4.1	WP4	-Propose help to National Node for the Cost Book process -Work closely with WP8: engagement of stakeholders/communication
18	A major difference in the accounting systems will require simplification and therefore the risk is a loss of cost accuracy (Moderate) T4.1	WP4	Find a mathematical formula to measure the margin of error and minimise the impact of simplification
19	Will require increased involvement of the national nodes. It will require managers to collect direct costs from their institutions. At the same time, they will need to encourage the members of their nodes to do the same. This represents a heavy workload. The risk is that leaders will not have the time to implement this request (Moderate) T4.1	WP4	To limit this risk, it seems necessary to develop easy-to-use tools to facilitate the exercise. In addition, a methodological guide will be developed to clarify the scope of DiSSCo and the cost evaluation method.
20	Delayed project output affects project dependencies. A delayed task output might cascade to other tasks because of internal project dependencies (Moderate) T4.2	WP4	Dependencies in the project are not end-start dependencies, rather end-end dependencies. This means that delayed (for less than 6 months) outputs should not affect the delivery of the work in the dependent tasks.
21	Consultation and decision processes influence the timeframe of outcomes and further developments (Moderate).	WP7	The timelines of T7.1 and 7.2 align with the calendar of the National Nodes, Funders Forum and General Assembly meetings.
22	Engaging institutional communication staff to relay DiSSCo communications (Moderate)..	WP8	-Museum engagement initiative led by the DiSSCo Senior Communication Officer. -Alignment with CETAF communication WG initiative.

| 23 | Financial performance (Moderate). In-kind contributions and active participation is not being declared properly by some Beneficiaries (Moderate). | WP9 | IFR2 to confirm the state of the play. Conclusions will be discussed individually |